



FINANCE COMMITTEE MEETING MINUTES

May 8, 2013

Meeting of the: **FINANCE COMMITTEE OF THE CITY OF NEW HOLSTEIN**
Date/Time: **Wednesday, May 8 2013 at 7:00 p.m.**
Location: **City Hall, 2110 Washington St, New Holstein WI 53061**
Members Present: Gene Woelfel, Wally Dudzinske, Ron Karrels, Rosalie Fromm
Others Present: Dianne Reese, Jerry Hallstrom, Denis Mayer, Brian Reedy, Lori Beck, David Miller, Geraldine Thede, Belva Olsen

The meeting was called to order by Chairperson Woelfel.

It was duly noted that the meeting was properly announced.

Roll call was taken by City Clerk Langenfeld.

A motion was made by Fromm, seconded by Dudzinske, to approve the agenda, Woelfel indicated that item #4 on the agenda was not required, a motion was made by Karrels, seconded by Fromm, and carried to amend the original motion and to delete item #4.

A motion was made by Fromm, seconded by Dudzinske, to approve the minutes from the previous meeting, Karrels indicated that the word minimum should be changed to maximum in the motion for the Park Time Administrative Assistant position, the motion carried with the correction noted.

Neither public participation nor communications occurred.

A motion was made by Karrels, seconded by Fromm, and carried to approve the Meeting Attendance Requests as presented: Lori Beck, 2013 Aquatic Seminar, May 22, 2013, Jackson, WI; Wendy Rolbiecki, LEAP Conference, June 19-21, 2013, Onalaska, WI; Cassandra Langenfeld, Clerks & Treasurers Institute, July 14-19, 2013, Green Bay; Charles Schroeder, Firearms Instructor Training, August 26-30, 2013, Madison.

A motion was made by Fromm, seconded by Dudzinske, and carried to approve to have the City Clerk actively pursue a part-time cleaning person for the Community Center, Chalet, Firehouse and Airport Terminal.

A motion was made by Dudzinske, seconded by Karrels, and carried to approve the 2014 ariel photography request made by Andy Hess of the Calumet County Resource Management Department to not exceed \$1,700 for the City's portion.

A motion was made by Karrels, seconded by Fromm to recommend to the Common Council approval to hire a part-time Administrative Assistant to be shared by the Police Department and City Clerk's Office for a maximum number of 1,560 hours per year, upon a call of the motion, Karrels rescinded his original motion to acknowledge the request made without sending it to the Common Council.

Fromm discussed the financing for Airport Day and the furnishings for the new terminal building.

Clerk Langenfeld presented the Financial Statements for April 2013.

Being no further business the meeting adjourned.

Cassandra Langenfeld, City Clerk